



Company Basics and Assessment Form

Case No.: _____

Form completion date: MMDDYY

Company Name					
Company Address					
VAT Number	(For domestic companies)	Authorized capital		Date of establishment	
Registration or Establishment Certificate	<p>✓ Company may print out data from the website of associated competent authority to replace the required certificate.</p> <p>✓ Foreign company may provide relevant documentation issued by their country as an equivalent to registration or establishment certificate issued by government. If it is difficult to obtain such documentation, foreign company may specify the circumstances or submit equivalent qualifications as a replacement.</p>				
Tax Payment Certificate	<p>✓ A business tax payment receipt or the latest sales revenue and tax report approved and stamped with an official seal by the responsible tax-collecting authority shall be provided. If company is unable to provide the most recent certifying documents in time, the tax payment receipt of the preceding period may be used as replacement. Newly-established company that has not reached the time limit for filing the first tax payment may use, as a replacement, the approval letter of business establishment issued by the authority collecting business tax and a copy of the application for uniform invoice purchase certificate. Profit-seeking enterprise statutorily exempted from payment of income tax shall submit a copy of approval notification or copies of other statutory tax exemption proofs.</p>				
Responsible Person	Title		First/Last Name		
Company Contact Information	Telephone Number		e-mail		
Contact Person	First/Last Name	Telephone Number	e-mail		
Company's Statement (1)	<input type="checkbox"/> This company conducts business with integrity and does not have any record of dishonest behavior. The "Company's Statement of Business Integrity" is provided.				
Company's Statement (2)	<input type="checkbox"/> The "Company Sustainability Statement Survey" is provided to carry out corporate social responsibilities.				

Company's Statement (3)	Please provide proofs or URL links if your company has the following certifications that are regularly audited by a fair third party. <input type="checkbox"/> ISO9001 <input type="checkbox"/> ISO14001 <input type="checkbox"/> ISO14064-1 <input type="checkbox"/> ISO50001 <input type="checkbox"/> ISO27001 <input type="checkbox"/> ISO45001 <input type="checkbox"/> Other _____		
Dos and Don'ts	<ol style="list-style-type: none"> 1. Please fill out relevant information in detail and provide photocopies of relevant documentation. The photocopies must be stamped with the seal of the company and the responsible person, and added with a statement "This photocopy conforms to the original document." Any items of personal information in the photocopies not required by this form should be redacted or erased. 2. If the personal information of a natural person is required when filling out this form or writing a relevant statement, company should notify such person and obtain a written consent form by the same person agreeing to YM's collection, processing, and use of the personal information provided. 		
Company Stamp		Responsible Person's Stamp/Signature	